



Volunteer Application

For Office Use Only

Reviewed: _____ Date: _____

CR: Y: N: Date: _____

D: A: _____

SI Date Called: _____

SI Date: _____ SI Time: _____

Our organization encourages the participation of volunteers who support our mission. If you agree with our mission and are willing to be interviewed and trained in our procedures, we encourage you to complete this application. The information on this form will be kept confidential and will help us find the most satisfying and appropriate volunteer opportunity for you.

Thank you for your interest in our organization!

Legal Name: _____ Male Female Other _____

Preferred Name: _____ Date of Birth (MM/DD/YYYY): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Employer: _____ Position: _____

Emergency contact Name: _____ Relationship to You: _____

Phone: _____

What is your educational/training background? Include any degrees/certifications pursued/attained.

Have you had any previous experience as a volunteer? If so, with what organization, and what type of work did you do?

How did you learn about volunteering for The Center for Family Outreach?

Flyer Presentation Friend The Center Website Other _____

How long can you commit to volunteering? Once Occasionally 6–12 months 12+ months

What days and times are you available? (**Mentoring will be after school and weekends**)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mornings 8:00-12:00							
Afternoon 12:00-5:00							
Evening 5:00-9:00							

In what areas would you like to volunteer with us? Please check areas of interest

KEY Mentoring Program - Coaching students who need assistance in completing their diversion program successfully (e.g. Homework help, goal setting, pro-social activities, etc.).

Tutoring - Are you someone who loves to help students with homework? We have students who need your assistance! Currently needing High Math, French, and German tutors!

Enrichment Instructors –We are looking for those interested in teaching yoga, dance, voice lessons, cooking, painting /pottery drawing, sound engineering, bike building, photography, weightlifting, etc.

Special Events/Fundraising– We need volunteers to assist with event planning and fundraising.

Social Media/Marketing– If you have technical and graphic skills with social marketing, design, and community development regarding marketing, we need you for development of newsletters, e-blasts and flyers.

Building Maintenance – Handyman needed to help with maintenance projects around The Center, building shelves, fixing doors, and light maintenance duties.

Front Desk Receptionist– We need someone to sit up at the front desk, greeting clients, answering and directing phone calls, organizing shelves and brochure boards.

Life Skills Instructors– We are looking for some energetic people to teach hands on life skills classes. Current interests include cooking, nutrition, grocery shopping, budgeting, etc.

Public Transportation Instructor– We need someone who knows how the public transportation systems in Fort Collins and/or Loveland work and can instruct clients and their families.

Celebration of Youth Dinner Coordinator/ Families Coming Together Monthly Dinner– As the youth's in our program exit out, we like to celebrate them with a dinner. We are looking for someone to help plan and find donations for the dinners. We are also trying to put together a monthly dinner for youth and their families to come together for food, fun, and information.

Grant Writing– We apply for any and every small grant that applies to The Center. We need someone with experience researching and writing small grants.

Community Outreach Specialist– Looking for someone who knows how to navigate the resources available in the community to families with needs. (LEAP, child care assistance, sliding scale programs for kids, home assistance, food assistance, etc.)

Child Care– Babysitters are needed for the monthly Coming Families Coming Together dinner and family therapy sessions.

Youth Events and Activities Coordinator– We are looking for some energetic people to coordinate some fun activities within the community for our youth. Attendance to the activities will be needed.

Why are you interested in volunteering at this time?

What experience do you have as a volunteer?

If interested in mentoring, what experience do you have working with youth?

Do you have any special needs or restrictions?

References: **One non-family member**

Reference (Professional)

Name: _____ Title/relationship: _____

Years known: _____ Phone number: _____

Reference (Personal)

Name: _____ Title/relationship: _____

Years known: _____ Phone number: _____

After we review your application, you will be contacted to schedule an interview.

By signing this form, you attest that the information provided above is true.

Signature: _____ Date: _____

SUBMIT APPLICATION VIA: Email info@tcffo.org or Fax to 970-495-0114 attention
Mentoring Coordinator or mail to 1100 Poudre River Dr. Suite B Fort Collins, CO 80524

All volunteers will be required to complete a background check. The cost is payed for by the volunteer and is around \$40. Individuals who have had any violent crime or felony offense, or any convictions of any crime in which children were involved such as sexual or physical abuse and/or termination from a paid or volunteer position for misconduct with a child will be denied.